

## **WATERFRONT W.S.I. LIFEGUARD MANAGER**

SALARY: \$12.75/Hour      HOURS: Up to 36 hours per week      DAYS: Sunday -Saturday

REPORTING TO: Water Coordinator and/or Assistant Water Coordinator

TRANSPORTATION: No car necessary

TRAVEL EXPENSES: None

QUALIFICATIONS: Must be at least 17 years of age. Must be a mature individual who possesses at least two years of Lifeguard Management experience. Must have all current Red Cross credentials. These include but are not limited to Waterfront Lifeguard, Water Safety Instructor, Lifeguard Manager , Lifeguard, and CPR/FPR/AED.

DUTIES: To work with the Water Coordinator and Assistant Water Coordinator in developing and implementing a diverse and safe waterfront program. To be responsible for the day to day operations of the waterfront area.

### RESPONSIBILITIES:

1. To get the waterfront ready to open and post appropriate signage.
2. When on the beach be in proper uniform with CPR mask and gloves in fanny pack at all times.
3. To rake, clean, and groom the waterfront area daily as needed.
4. To check the entire Rynne Beach Bathhouse to make sure it is clean and safe for the public to use. This includes the restrooms.
5. To be a Public Relations person for the land and water within the Rynne beach area.
6. To help develop and then implement the waterfront program.
7. To insure the safety and well-being of the staff and participants at the waterfront.
8. To make sure all of the equipment at the waterfront is in working order.
9. To make sure that all staff at the waterfront has their own masks, fins and snorkel at work station when they are on duty.
10. To develop a weekly work schedule for staff.
11. To take daily attendance of all staff and participants at the waterfront.
12. To communicate with the Water Coordinator and Assistant Water Coordinator on a daily basis (or as needed).
13. To make sure all accident reports are completed properly by your staff and turned in.
14. To fill-out and turn-in all attendance and time sheets on a weekly basis.
15. To conduct two staff, and one program evaluation.
16. To be a liaison between staff and parents.
17. To perform any other related duties as needed.